

Notice of NON KEY Executive Decision containing exempt information

This Executive Decision Report is part exempt and Appendices A is not available for public inspection as it contain) or relates to exempt information within the meaning of paragraph 1 and 3 of Schedule 12A to the Local Government Act 1972. It is exempt because it refers to financial and business affairs of the Tenant and the public interest in maintaining the exemption outweighs the public interest in disclosing the information

Subject Heading:	Subject Property: Hornchurch Football Club (2005) Ltd, Hornchurch Stadium, Bridge Avenue, Upminster RM14 2LL (The Property) Event: Rent Review with effect from 1 st June 2025
Decision Maker:	Mark Butler – Assistant Director of Regeneration and Place Shaping
Cabinet Member:	Councillor Paul McGeary – Cabinet Member for Housing and Property
ELT Lead:	Neil Stubbings - Strategic Director of Place
Report Author and contact details:	London Borough of Havering (LBH) Dale Wilkins Commercial Property Manager Property Services Town Hall Main Street Romford RM1 3AR Tel: 01708 433 669 E: dale.wilkins@oneSource.co.uk
Policy context:	Asset Management Plan
Financial summary:	The financial aspects for the transaction are detailed in the EXEMPT Appendix A to this Report
Relevant Overview & Scrutiny Sub Committee:	Place
Is this decision exempt from being called-in?	The decision will be exempt from call in as it is a Non key Decision

Non-key Executive Decision

The subject matter of this report deals with the following Council Objectives

People - Things that matter for residents ()
Place - A great place to live, work and enjoy (x)
Resources - A well run Council that delivers for People and Place. ()

Part A – Report seeking decision

DETAIL OF THE DECISION REQUESTED AND RECOMMENDED ACTION

Background

The subject property comprises a parcel of land with the buildings erected thereon being the Clubhouse at Hornchurch Stadium at Bridge Avenue, Upminster, RM14 2LX. The tenant, Hornchurch Football Club (2005) Ltd hold the premises on a lease from 1st June 2020 expiring on 31st May 2032. The site is shared with Hornchurch Athletics Club who have their own lease arrangement.

The lease provides for the rent to be reviewed employing the rent review formula as stipulated at clause 1.2 .

A review has been undertaken in accordance with the lease terms and therefore this report seeks to implement the review and collect the back dated rent owed.

Recommendations

It is recommended that the Council agrees that the Commercial Property Manager, London Borough of Havering - Property Services to implement the outstanding rent review, instructs Accounts Receivables to issue an invoice for any back dated rent and collect future rent payments.

Decisions

Formal authority is hereby given for the Commercial Property Manager, London Borough of Havering - Property Services to implement the outstanding rent review, instructs Accounts Receivables to issue an invoice for the backdated rent, collect future rent payments and issue a completion report.

AUTHORITY UNDER WHICH DECISION IS MADE

Havering Council's Constitution Part 3.3.5 (2nd April 2024 - current)

8.1 To be the Council's designated corporate property officer, responsible for the strategic management of the Council's property portfolio, including corporate strategy and asset management, procurement of property and property services, planned and preventative maintenance programmes, property allocation, security and use, reviews, acquisitions and disposals, and commercial estate management.

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STATEMENT OF THE REASONS FOR THE DECISION

This decision is to authorise the rent review and to complete the matter.

OTHER OPTIONS CONSIDERED AND REJECTED

Option: Not to proceed with the rent review

Rejected: There is no reason not to implement the rent review. The rent review will provide additional income to the Council during the lease term.

PRE-DECISION CONSULTATION

None

NAME AND JOB TITLE OF STAFF MEMBER ADVISING THE DECISION-MAKER

Name: Dale Wilkins

Designation: Commercial Property Manager

A handwritten signature in dark ink, appearing to read 'Dale Wilkins', with a long horizontal flourish extending to the right.

Signature:

Date: Friday 9th January 2026

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Part B - Assessment of implications and risks

LEGAL IMPLICATIONS AND RISKS

The recommendation of the report is to uplift the rent in accordance with rent review mechanism at clause 1.2 of the lease. Property Services has undertaken an independent valuation and the relevant due diligence to implement the rent review.

The Council has a general power of competence under Section 1 of the Localism Act 2011, which gives the power to do anything an individual can do, subject to any statutory constraints on the Council's powers. The recommendation in this report is in keeping with this power.

FINANCIAL IMPLICATIONS AND RISKS

Completing the rent review will generate additional rental income for the Council during the lease term.

HUMAN RESOURCES IMPLICATIONS AND RISKS (AND ACCOMMODATION IMPLICATIONS WHERE RELEVANT)

No human resources implications and risks have been identified.

EQUALITIES AND SOCIAL INCLUSION IMPLICATIONS AND RISKS

The Public Sector Equality Duty (PSED) under section 149 of the Equality Act 2010 requires the Council, when exercising its functions, to have 'due regard' to:

- (i) The need to eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010;
- (ii) The need to advance equality of opportunity between persons who share protected characteristics and those who do not, and;
- (iii) Foster good relations between those who have protected characteristics and those who do not.

Note: 'Protected characteristics' are age, sex, race, disability, sexual orientation, marriage and civil partnerships, religion or belief, pregnancy and maternity and gender reassignment.

The Council is committed to all of the above in the provision, procurement and commissioning of its services, and the employment of its workforce. In addition, the Council is also committed to improving the quality of life and wellbeing for all Havering residents in respect of socio-economics and health determinants.

An EHIA (Equality and Health Impact Assessment) is usually carried out and on this occasion this is/isn't required/attached

The Council seeks to ensure equality, inclusion, and dignity for all in all situations.

There are /are not equalities and social inclusion implications and risks associated with this decision

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ENVIRONMENTAL AND CLIMATE CHANGE IMPLICATIONS AND RISKS

No Environmental and Climate Change implications identified.

BACKGROUND PAPERS

None

APPENDICES

EXEMPT- Financials

Non-key Executive Decision


Part C – Record of decision

I have made this executive decision in accordance with authority delegated to me by the Leader of the Council and in compliance with the requirements of the Constitution.

Decision

Decision Agreed

Details of decision maker

Signed 

Name: Mark Butler

Position: Assistant Director of Regeneration and Place Shaping

Date: 13.01.2026

Lodging this notice

The signed decision notice must be delivered to Democratic Services, in the Town Hall.

For use by Committee Administration

This notice was lodged with me on _____

Signed _____